

## KEEC Winter Board Meeting Minutes

January 27, 2010

The meeting took place at Berry Hill Mansion in Frankfort, Kentucky. Members present were Horace Brown, Cheryl Messenger, Marcus Norton, Jim Higdon, and Bob Roquemore. KEEC staff present were Jane Eller, Michelle Nevels, and Merin Roseman.

Mr. Horace Brown, chair person for KEEC, opened the meeting and dispensed with reading materials. After the board members reviewed October 2009's minutes, Mr. Robert Roquemore motioned to approve the minutes. Marcus Norton seconded the motion to approve the minutes.

### **Budget Review**

Ms. Eller asked Michelle Nevels to review the budget submitted for the remaining year. Michelle Nevels went through current expenditures and revenues for fiscal year 10's agency budget. At this time, no ARRA reimbursement has occurred for the expenditures relative to Green & Healthy School. The legislators have not approved the proposed budget for fiscal years 10-12 submitted in October 2009 by KEEC at this time. The General Fund is only subject to be impacted for the current biennium budget.

### **Master plan**

Each board member received a copy of the most recent publication of the Master plan, *Land, Legacy, and Learning III* in their binders. The results of the environmental literacy survey are included in the Master plan booklet. KEEC shall also mail copies of *Land, Legacy, and Learning III* to the Kentucky legislators, cabinet secretaries. This plan is the work plan assignments for KEEC.

### **Green & Healthy Schools**

Merin Roseman presented the current position of the Green & Healthy Schools program. The website is currently being updated, which includes a more efficient system and will be administrated by KEEC's staff. The system also allows KEEC administrators to make corrections to the webpages as needed. The system has a new interface application and is much more efficient for the schools. Data is automatically uploaded for this new system. ARRA funds pay for the website updates. It is estimated that KEEC will spend about \$7,500.00 for the system updates, and this requires a \$100 monthly payment to ky.gov to maintain the website. This contract is under consideration by Education Cabinet's legal council.

### **Project WET**

At this time, one workshop facilitator workshop is reported from Doug McLaren at UK which occurred at KY Leadership Center in Jabez, KY. Doug McCoy, from the Louisville Zoo, will also have a workshop upcoming in March 2010. Project WET will publish a new edition of its curriculum guide in the fall of 2010. Training for facilitators will be determined from Project WET's corporate office.

### **KUPEE**

KEEC completed a review of KUPEE reports for MOAs 2004- 2008 and are distributed in this meeting's binders. Most universities report they met the scope and sequence of the MOAs. Robertson, Kay reported

a narrative from tracking the universities' progress with the MOAs. They report that the environmental education endorsement is coming very popular among university students.

### **Questing**

Staff has included a sample Quest in board member binders. Brochures will be available on the websites for everyone to view statewide. Currently, KEEC has received 11 Quest brochures available for the public. They are required to be completed outdoors, and they are written by a variety of authors. Marcus Norton stated a concern for public safety while engaging in the Questing activities. Jane Eller indicated the Quests are tested for safety before the public is permitted to participate in the Quests. Jim Higdon suggested to add GPS units to Quests. Ms. Eller explained that no equipment is required.

### **EE Certification Program**

KEEC will be graduating students in Lexington, KY this year for 2009's Environmental Educator Certification Program administered by KEEC. Currently, for next year, there are only 5-6 people applying for the anticipated Western KY program for 2010. The upcoming program for 2010 may be cancelled this year due to lack of applicants.

### **EE Scrap**

Kentucky state government is offering e-scrap days for all state employees to recycle.

### **Personnel Actions**

Jane Eller informed the council that she is retiring August 1, 2010. Mr. Brown, Ms. Morgan, and Ms. Messenger will be on the interviewing committee for Ms Eller's replacement. Jane Eller will not participate in interview and candidate choice. The new director will start July 16, 2010 and will work with Jane for 2 weeks to transition into new job. Agency funds will pay Jane Eller approximately \$20,000 for the balance of her unused applicable time accounts, annual leave and compensatory time which has accrued throughout her service as executive director.

### **Adult Education Program**

The adult education program curriculum was not received very well and will be address at KAEE meeting at another time.

### **Environmental Literacy**

KEEC will contract with professionals to complete the environmental literacy plan for Kentucky. Jane Eller will write the MOA for the plan.

There being no additional business to discuss, Mr. Brown adjourned the meeting.